

# Booster Meeting Agenda

## 11/30/2017

### 6pm, Ainger Band Room

Board Members Present: Tim Ostrow, Director, Veronica Grannan (President), Elana Lamparello (VP), Gabriele Extejt (Treasurer), Andrea Mazar (Co-Treasurer), and Dori Mann (Secretary).

Parents Present:

Guests Present:

Meeting called to order at 6:04 pm.

- 1) Treasurer(s) Report
  - a. General Balance - \$6893.
  - b. Trip Balance - \$1,921.55
- 2) Old Business
  - a. Yankee Candle Fall Fundraiser
    - i. Total Profit (40%) \$ about 4,000
    - ii. Orders to arrive the second week of December
      1. They will be distributed in each class.
      2. Large orders will be picked up in the front office.
  - b. FAME
    - i. The students performed well and were well received.
    - ii. According to FAME on Facebook, they “broke all records” and the bands were great!
    - iii. There was talk of ending the event with this year being the last. By the end of the event, there was talk of continuing next year.
      1. FAME needs younger people to help set up and break down. They need parent volunteers. They set up all day on Thursday and half of the day on Friday. They break down on Sunday. Breaking down includes cleaning up.
      2. Mr. Ostrow spoke with Mr. Eyrich with the LBHS band. He will offer service hours to the students and take county vans to set up. The same students that set up will break it all down.
    - iv. Mr. Ostrow already sent FAME board members a “wish list” which includes 2 euphoniums, 4 timpani, and 2 bassoons. We are prioritizing them in that order as we do not expect to get everything.
      1. There has been no reply yet.
  - c. Beginning Band Informance
    - i. Mr. Ostrow showed the parents what happens at school and what should be happening at home. The importance of consistent practice was communicated.
    - ii. Information about the winter concert was also communicated and check lists were distributed to the parents.
    - iii. Mr. Matt Abraham donated and served pulled pork sandwiches with sides.
      1. Mr. Ostrow will send the Abrahams a thank you card.
  - d. Solo and Ensemble
    - i. Students have communicated if they intend to perform a solo. No money or contracts will be collected until January 8<sup>th</sup>. As of today, we have 52 students in Intermediate Band, Advanced Band, and Percussion Ensemble that want to perform a solo.
    - ii. The accompanists are confirmed to work with our students again this year.
    - iii. We will have an intern to assist Mr. Ostrow in preparing the kids. Dr. Bill Dederer has been asked but has not committed to assisting yet.
    - iv. The boosters will cover the cost of chamber ensembles and choirs.
      1. We could also ask Mr. Harvey (LAMS Principal) or the PTO for assistance with paying for the ensembles and buses. Mr. Ostrow anticipates having around 80 kids signed up in chamber ensembles. At \$6 an entry, we are anticipating a \$480 fee for the chamber ensembles and choirs.
  - e. CCPS Honor Band
    - i. Mr. Ostrow has asked for student contracts and payments (\$20) be turned into the payments box for the students that made the band.

1. 21 of 30 students have made the payments.
    - a. Students can see if their payments have been received on FOCUS.
    - b. Mr. Ostrow will remind them in class of their commitment.
  2. We wrote a check for \$420 (21 Students) to Charlotte County Public Schools and addressed it to Ellen Harvey.
    - a. We do not need to pay for 9 students as we already paid the adjudicators gas money for auditioning the kids.
  - ii. After the rehearsal on Monday, November 13<sup>th</sup> at PCMS Mr. Ostrow realized the band is too big and will recommend a reduction in players for next year with set instrumentation in advance of the audition results.
  - iii. Mr. Ostrow is hosting a voluntary honor band rehearsal before school from 8-9am in the band room on Monday, December 4<sup>th</sup>.
  - f. Pre-Jazz MPA "Jazz Showcase" at West Coast Church on Monday, January 29<sup>th</sup> from 6-9pm.
    - i. The church is talking about printed and selling tickets so they can prepare dinner.
    - ii. Mr. Ostrow and Mr. Eyrich spoke with the church about the specifics for the ticket sales and facility needs:
      1. Tickets will include dinner and a show. Each band will perform 4 or 5 tunes for the audience. Tickets are selling for \$8 and the church will decorate, seat, cook, and serve up to 150 seats. Tables can be reserved with the tickets. Ticket holders will need to go online to reserve specific seats. The website is on the printed ticket.
        - a. The tickets will be given to Mr. Ostrow from WCC by Monday, December 4<sup>th</sup>.
        - b. We will ask our jazz band students to sell two tickets each.
        - c. Additional tickets will be available for purchase in the lobby at the Winter Concert.
      2. The LAMS and LBHS Band Boosters will provide the ingredients. We can use Sign-up Genius and ask our parents to either bring the ingredients to the front office. We will need specific brands with items such as spaghetti noodles, marinara sauce, etc.
        - a. We will organize this two weeks before the event after the tickets are sold so we know how many ingredients to acquire.
      3. Mr. Lopez has agreed to listen to and work with the bands in a separate performance area at the church. Therefore, the Ainger Jazz Band will perform first and then we will walk to a private stage location on the other side of the church to work with the clinician.
  - g. Universal Trip and Performance
    - i. 40 students made the initial payment.
      1. We anticipate as many as ten will make a last minute payment in February.
    - ii. This includes 5 Flutes, 1 Oboe, 7 Clarinets, 1 Alto Sax, 1 Bari Sax, 1 Bass Clarinet, 6 Trumpets, 3 Trombones, 3 Euphoniums, 3 Tubas, and 5 Percussionists.
    - iii. The second payment is due December 15<sup>th</sup>.
- 3) New Business
- a. Winter Concert
    - i. Tuesday, December 12<sup>th</sup>
    - ii. See the checklist for student responsibilities.
      1. This has been posted to the website and handed out to the students. Beginning band parents got theirs at the "Informance". All other students received it before Thanksgiving break.
      2. A Remind will also be sent out with a link to the checklist and concert invite.
    - iii. We need to borrow the LBHS Band Trailer to move our stuff.
      1. Pick up on Monday, December 11<sup>th</sup> and drop off at Ainger by Tuesday morning on December 12<sup>th</sup>.
      2. Mr. Ostrow will then load the trailer with the kids during the day at the end of each class.
      3. Then we need someone to haul the trailer to LBHS at 4pm and return following the concert.
    - iv. Decorations and reservations
      1. Decorations are in the booster room (G5 ½). See Mr. Ostrow for the key. Elana Lamparello volunteered to pick them up.
        - a. She will meet with Andrea Mazar at LBHS at 4pm the day of the concert.

- b. We need to reserve 100 seats for the students to sit in when they aren't performing.
    - c. We need to reserve seats and label them for our "Performing Artists" and "Maestro" sponsors.
  - v. Lobby
    - 1. LBHS band students will perform carols in the balcony as guests enter.
    - 2. We will sell tickets to the January WCC Jazz Showcase and Dinner for \$8 each.
    - 3. Per the concert script, attendees will be directed to drop off donations in an instrument case.
  - vi. Program
    - 1. Mr. Ostrow is working on the program. Students will verify their name is spelled correctly in each class.
    - 2. We will print 350 program from Hartman's Print Center. We anticipate the cost to be \$400-500.
  - vii. Concert Script
    - 1. Mr. Eyrich will narrate the program.
    - 2. Elana will recognize our sponsors and hand out checks to our top sellers for Yankee Candle:
      - a. We made a total of just under \$4k selling candles this year
      - b. First, Hannah Beesting , \$100 prize. She raised \$654
      - c. Second, Ryan Dragon , \$50 prize. He raised \$623
      - d. Third, Derek Gavrity, \$25 prize. He raised \$590
    - 3. Special Recognition for Pledge to Practice
      - a. We made a total of \$686.62 in profit
      - b. Top practicer was Nathan Soto who practiced over 30 hours over ten days and raised \$20.
      - c. Top fundraiser was Julia Lehman who practiced 8.58 hours over ten days and raised \$215.
- b. Midwest Convention
  - i. Plane
    - 1. The boosters have already paid this.
  - ii. Hotel
    - 1. \$596
    - 2. \$103.70 in taxes
    - 3. Gabrielle Extejt will call the hotel and ask to pay in advance with a check and use our tax exempt form. If this doesn't work, Mr. Ostrow will be given a check with the amount of the hotel fee and the daily stipend. Finances will be tracked using Mr. Ostrow's personal debit card with online banking. Any monies not used will be returned to the booster account.
  - iii. Convention Entry and Shuttle Travel.
    - 1. Mr. Ostrow paid this himself.
  - iv. Daily Stipend for meals and travel.
    - 1. \$100 a day for 4 days.
  - v. Students will take band exams using a scantron tests while Mr. Ostrow is out. No performance exam will take place. We will have a scale-based reseating for the Intermediate and Advanced Bands when we get back in January.

4) Good of the Order?

5) Closing and Next Meeting.

- a. All were in favor of ending the meeting at 7:39 pm.
- b. The next meeting will take place on Tuesday, January 9<sup>th</sup> at 6pm in the band room.