

L.A. Ainger Band Boosters  
8/4/2022  
6pm, LAAMS @ Ms. Cantrell's Residence

**Board Members Present:** Tim Ostrow (Band Director), Melissa Cantrell, Tina McAskill (VP), Cierra Beno (Secretary), Katie Mullins (Treasurer)

**Other Parents Present:** Vladi Vadura (Communications Coordinator)

Meeting Called to Order at 6pm

1) Treasurer(s) Report

a) As of July 31<sup>st</sup>, 2022

- I. [Review Report](#) from our new Treasurer, Ms. Mullins.
- II. Booster Account: \$6,803.70
  - The refund check from Universal Studios will be added to this account in the amount \$1,305.
- III. Booster Trip Account: \$2,344.63
  - \$844.63 will be moved from this account into the general account. We only need \$1,500 to cover the cost of an emergency back-up charter bus fee.
- IV. Internal School Band Accounts
  - Referendum Account: \$20,000
  - ESSER Account (Repair/Maintenance/Cleaning): \$4,200
    - Summer repairs have concluded and instruments have been returned to the band room. Mr. Ostrow does not know the total bill for summer repairs.

b) Copy Machine Maintenance Service

- I. The Treasurer will contact JMTodd at (239) 454-4445, establish the new treasurer and contact information, and communicate and pay for any transactions.

c) Trailer

- I. The Treasurer will acquire insurance for the band trailer.
  - 16' enclosed, dual axel with power brakes and lights.
  - It is currently parked in teacher parking behind the cafeteria.

d) Band Website

- I. We need to upgrade to the Pro Weebly Account this year. Mr. Ostrow will work with the Treasurer to upgrade the account.

e) FMEA/FBA Annual Dues

- I. Mr. Ostrow has renewed membership with the state music organizations that run MPA's. The Treasurer will reimburse him.

f) We are currently renewed through 8/12/2023 with AIM.

- I. Review the [insurance plan](#).

2) Old Business

a) BGWC Grant Request

- I. We have ordered everything requested from our [grant from March of 2022](#). Not everything has been received or paid, so we will need to be careful with spending due to very slow supply chain issues.
  - Copy Machine Service and Maintenance Fee
    - Total of \$1,000
    - To be paid out over the school year.
  - Accessories and Cleaning Supplies for Beginning Band
    - Total \$2,351
    - Ordered and received - total came in at \$1,822.53 ordering on Amazon on 6/14/22
  - Mobility Equipment for Instruments
    - Total \$4,149.95
    - All ordered through Cadence Music. Not received.

- Drum Set (Mountable to go with item 2.2 above)
    - Total \$1,895
    - Ordered through Cadence Music. Not received.
    - The Cymbals have been received and paid (\$600).
  - Inflation
    - Total \$470
    - (5%) of the total grant to be used to help cover additional costs.
  - II. Our Treasurer has been asked to document the purchases for when we report in March of 2023 to ask for a new grant.
- b) Recruitment and Retention - Scheduling for the 2022-23 school year
- I. As of 8/3/2022, we currently have 65 in two beginning bands (32 and 33 in each), 47 (winds) in intermediate, 41 (winds) in advanced, 16 in percussion ensemble, and 32 in jazz band.
    - When added together (201) and averaged over six periods, Mr. Ostrow works with an average of 33.5 students per class.
    - An e-mail was sent to front office staff about the following missing students:
      - 15 in Beginning Band (thirteen 1<sup>st</sup> choices and two 2<sup>nd</sup> choices)
      - Advanced Band missing 6 students
      - Percussion Ensemble missing 5 students
      - Jazz Band missing 2 students
  - II. If the missing students issue above is not rectified, Mr. Ostrow will request to recruit at 6<sup>th</sup> grade open house on Tuesday, August 9<sup>th</sup> at 5:30pm in the gym to help fill the beginning band classes.
    - Mr. Ostrow will speak in the gym with administration and invite parents to sign up by seeing him in the band room after the classroom schedule walk-through.
      - Hand out band brochures at open house.
      - High School students to perform the National Anthem.
      - Samantha McAskill will also briefly speak (1 minute or less) about what band means to her.

### 3) New Business

#### a) Review [Band Handbook](#)

- I. Open House Letter (Page 1):
    - Handbook Contract QR Code.
    - Returning students do NOT bring instruments the first day.
    - Parent invite to Pizza Social.
    - Special Note to Beg. Band Parents.
    - This page and the calendar will be handed out at Open House.
  - II. Once approved by admin, the band calendar will be posted on our band site and school site:
    - Auditorium is booked at LBHS for 3 performances. 2 in December and 1 in April.
    - We are hosting the Lock-in and Rehearsathon in November.
    - All bands may attend the Busch Gardens Trip in May.
      - The President/VP will look into booking 4 charter buses from 7am-midnight on Saturday, May 6<sup>th</sup>.
  - III. Students have a [PowerPoint Presentation](#) with a corresponding quiz to review the handbook. Parents are asked to review the handbook online and sign but may also request a paper copy.
    - Any signed forms will be manually plugged into the online Google Form.
- b) Student Materials:
- I. Intermediate, Advanced, Jazz, and Percussion Students:
    - Students are asked to rent-to-own an instrument unless it is a tuba, euphonium, French horn, double reed, or sax (lottery). All of these students should supply their own accessories and cleaning materials.
      - A letter will be sent home with an "Instrument and Accessories Selection Guide" as well as a "Local Vendors" list on the back.
        - Students that cannot acquire materials by Friday, August 19<sup>th</sup> are asked to contact Mr. Ostrow to request assistance.
    - Folders and music are provided by Mr. Ostrow
    - Percussionists may purchase a pair of sticks and a practice pad for \$20 from the boosters.
      - We will order them as needed.
  - II. Beginning Band Students:
    - All students will be loaned a Jupiter Instrument Test Kit and be given a balloon
    - Folders and music are provided by Mr. Ostrow

- All accessories and cleaning supplies will be provided for the first semester of “exploratory beginning band.”
    - Working Inventory: 16 flutes, 21 trumpets, 27 clarinets and 20 trombones.
      - 84 wind instruments available.
      - Some students will play percussion with sticks and a practice pad.
- c) Band Parent Pizza Social, Tuesday, August 16<sup>th</sup> beginning at 6pm in the cafeteria
- I. Supplies needed:
    - The Treasurer will use the Sam’s Club card to purchase water and paper plates. We have plenty of napkins.
      - 200 small *half-size bottles* of water.
    - The Treasurer will order 26 large pizzas from Dominoes and make sure to get the school discount (\$6 for a large cheese or pepperoni pizza).
      - Please have them delivered to the cafeteria gate at 5:45pm.
        - If we run out, we might need to order more! Bring a checkbook.
  - II. The Booster Board will serve the parents and students pizza.
  - III. As the parents eat we will discuss the following around 6pm:
    - Introduce the board and explain what they do.
    - Explain [the process for beginning band kids to get instruments](#).
    - Seek sponsorships with our band parents.
    - Ask parents to sign up on paper volunteer sheets.
  - IV. Sponsor Forms
    - Forms will be distributed at the door along with volunteer sheets as parents enter. Pens will also be provided.
      - This year, parents will be able to select seats for sponsorships.
    - This year, we will use the sponsor funds to pay for our uniforms (band shirts) and for clinicians to regularly visit and assist Mr. Ostrow:
      - Shawn Marren – Jazz Band Rhythm Section
      - Dave Jones – Substitute
      - Les Kraus – Solo and Ensemble Lesson Teacher
      - Courtney Vogelsang – Trombone Instructor
      - Beth Morrison – Flute Instructor
  - V. Volunteer Sheets
    - Order of operations for volunteers:
      - Volunteer forms are completed, collected, and sent to the front office for a background check.
      - Parents sign up at on paper at the pizza social or through a link on Remind to a google form.
        - The Communications Coordinator sends the parents an e-mail/phone call one week before an event to remind them and tell them what to do.
        - They will be asked to stop by the front office in every case with an ID to complete a Raptor scan and background check.
          - Mrs. Thompson/Pickett will put their name tags in Mr. Ostrow’s mailbox.
          - Mr. Ostrow will bring them to each event where parents can get their name tags.
- d) Beginning Band “Basic Training” Event, Wednesday, August 24<sup>th</sup> from 4-7pm in the Cafeteria
- I. Purpose: For beginners to receive their instruments and accessories and learn fundamentals of playing their instruments so they can take them home. Clinicians have been hired to go over the following basics:
    - Parts of the Instrument, Instrument Assembly, Instrument Holding, Tone Production / Sticking for Percussion, and Instrument Cleaning and Maintenance
  - II. Schedule
    - Students will be organized in the cafeteria and will receive their instruments and accessories.
      - Row A for flutes, Row B for Clarinets, Row C for Trumpets, Row D for Trombones and Euphoniums and Row E for Percussion
    - Students will eat a pizza dinner at 5pm
      - The Treasurer will order enough pizza for 80 students and 6 adults to have 2 slices each (cheese and pepperoni).
    - Following dinner, the clinicians will be in sectionals with the students across campus.

- At the conclusion of the event, students will return to the cafeteria to be receive take-home instructions. They will be dismissed by instrument with specific instructions.

III. We have 5 paid professional clinicians that have been invited to assist in testing. The clinicians will arrive in the cafeteria at 4:30pm.

- Beth Morrison for flute, \$70
- Les Kraus and Dave Jones for clarinet, \$70 each
- Philip Eyrich for trumpet
- Courtney Vogelsang for trombone and euphonium, \$70
- \_\_\_\_\_ for percussion, \$70

IV. It would be nice to have a parent assist as needed.

4) Good of the Order?

- a) This year's meetings will take place the first Thursday of each month beginning at 6pm.
- b) The Treasurer will order Wing King for Monday at noon and have it delivered to the front office for the custodial staff.

5) Closing Time:

- a) 7:26pm

6) Next Meeting Date/Time/Place

- a) Thursday, September 1<sup>st</sup> at 6pm.